

Eagle Scout Candidate Checklist

This checklist is intended to be used by both the Scoutmaster and the Scout to assist in completing the requirements for the rank of Eagle Scout. If followed, the Scout should be well prepared when he comes before the Eagle Scout Board of Review.

		Completed	Date
Scoutmaster and Troop Advancement Committee			
1	Scout has been active in his Troop and demonstrated Leadership skills for a minimum of 6 months while a Life Scout.		
2	Scout has held a Leadership position within the Troop for at least 6 months as a Life Scout.		
3	Scout has earned the minimum 21 merit badges including the 13 required for Eagle.		
Eagle Scout Service Project			
4	Project has been presented and discussed with the Scoutmaster		
5	Project Approvals		
	Benefactor or Organizations Representative		
	Unit Advancement Committee		
	District Advancement Committee		
6	Scout has demonstrated leadership, planning, directing and follow up throughout the project.		
7	Health and safety guidelines have been implemented and followed.		
8	Fundraising Application has been filed and approved (If Required)		
9	Records and Photos		
	List of Volunteers and man hours maintained		
	Material list and receipts documented		
	Project diary and notes.		
	Changes and/or revisions are documented.		
	Photos or before and after labeled and in order for presentation.		
	Challenges specific to the project are noted and discussed or documented.		
10	Eagle Service Project- Final Approval.		
11	Letters of recommendation		
	Letters must be from Adult Religious, Educational, and/or two other acquaintances and SHOULD NOT be from a Parent or Relative.		
	Letters should be signed, dated, sealed, and delivered to the Eagle Scout Board in this manner.		
Eagle Application and Presentation			
12	Eagle Scout Application with PID Number attached		
13	Requirement 3- Rank Advancement and Merit Badges confirmed and documented.		
14	Requirement 5- Eagle Service Project workbook, pictures, permits, receipts (if applicable) are included.		
15	Requirement 6- Personal ambitions and Life statement, including awards, achievements, honors, and other Leadership positions held outside of Scouting are included.		
16	Scoutmaster Conference is completed.		
17	Council Approval received.		
18	Required Signatures		
	Eagle Scout Candidate		
	Scoutmaster		

	Committee Chair		
19	Schedule the Eagle Scout Candidates Eagle Board of Review.		
	Eagle Board of Review		
20	Candidate should be in Full Field Uniform including Merit Badge Sash.		
21	Scoutmaster or other Adult Leader may attend the Board of Review. No Parents are allowed to attend.		
22	Scout will recite the Scout Oath and Law and be prepared to discuss each with the Board.		
23	Scout should be prepared to discuss his/her Scouting experiences and give examples (both good and bad) of these experiences with the Board.		
24	Scout should be prepared to discuss his Service Project including how he/she came up with the idea, how he/she utilized volunteer help, fund raising, challenges, changes, and how he/she showed Leadership throughout the project.		
25	Each Scout will be asked to discuss his/her future plans and ambitions.		